

**TASK FOR THE INTERNSHIP (to be added into the report)**  
**FOR THE STUDENTS OF FINANCIAL ENGINEERING**

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Name, Surname, group

**Name of the internship:** Professional internship, **Code:** VVFRB16723

**Duration of the internship** (put into part 2.3 of the internship contract): Internship starts 2020-11-23 ends 2021-01-17.  
(Year, month, day )

**Volume of internship** (put into part 2.3 of the internship contract): 12 credits.  
(Volume in credits)

**Form of reporting:** report.

**Form of evaluation:** a grade.

$$E = 0,4 \cdot A + 0,3 \cdot V + 0,3 \cdot VI;$$

A - evaluation of the results of professional internship (report);

V - public speaking (presentation of results);

SE - assessment of an internship supervisor in a company (feedback).

**Aim of the internship:** (put into part 2.1 of the internship agreement) To consolidate the acquired theoretical knowledge and to develop the ability to evaluate and manage the organization's financial processes in internship, to be able to summarize the results of the organization's assessment of financial processes, and to formulate reasonable decisions for improving financial processes by assessing risks.

**Results of the internship:** (put into part 2.2 of the internship agreement) Will be able to apply the basic financial theories in internship, to apply knowledge of financial process management and financial engineering in analyzing and evaluating decisions made in the organization, while identifying problems of the organization's activities, and developing strategic plans of companies activities.

**Anotation:**

Professional internship is an integral part of the study process envisaged in the study program and combines theoretical knowledge acquired in the subjects of the financial engineering program acquired during the course of studies, solving financial problems in organizations with the help of modern financial management techniques. Internship is carried out in Lithuanian and foreign organizations. During the internship students are introduced to the management of financial processes of organizations. The aim is to consolidate the knowledge of the subjects of the financial engineering study program, the ability to conduct research, develop special, social and personal skills during the internship.

**Place:**

Internship is carried out (*name of the enterprise*):

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**Task:**

- Describe the organization where the internship takes place, analyze its environment, main principles of finance management.
- Analyze the goals and functions of finance management, clarify the importance of financial information management, and the responsibility of finance manager.
- To carry out the analysis of the company's main financial indicators, to evaluate the company's financial processes and to summarize the results of the evaluation, and to present possible solutions for improving financial processes.
- Comment on the possible impact of financial decisions on the company's performance. To carry out the risk analysis of the company's activity, to present possible solutions to its management;
- To investigate financial innovations applied in the company's activities and/or to anticipate for possible financial innovations.
- Another task assigned by the supervisor of internship: describe the activities carried out in the company during the internship

**Requirements for the report:**

- Content of the report depends on the aim and tasks of the internship.
- Volume of the report is 20 pages of A4 (font Times New Roman 12 pt; spacing 1,5 pt; margins – 3 cm on the left, 2 cm top, bottom and on the right)
- Structure of the report: introduction, content, conclusions and suggestions, references, appendices.
- The report has to be illustrated with graphs, tables etc.
- The review of the supervisor in the enterprise where internship was performed is mandatory. The review is included in the report.
- Writing an internship report the requirements for text and structure can be applied from:  
<http://leidykla.vgtu.lt/lt/knyga/vadyba-ir-administracija/559.html?Itemid=15>

**Recommended reading:**

Černius, G. 2014. *Įmonės finansų valdymo pagrindai*. (Interactive)  
[https://wdn.ipublishcentral.com/association\\_lithuania\\_serials/viewinsidehtml/644661398281262](https://wdn.ipublishcentral.com/association_lithuania_serials/viewinsidehtml/644661398281262)

Bagdonas, E., Railienė G. 2013. *Finansų valdymo sprendimai*. Kaunas: Technologija.

Rutkauskas, A. V., Navickas, V. 2011. *Finansų ir komercijos sprendimų modeliavimas*. Vilnius: Edukologija.

Buckūnienė, O. 2011. *Finansų teorijos pagrindai*. Ciklonas.

Buškevičiūtė, E., Kanapickienė, R. 2010. *Finansinių rezultatų analizė*. Kaunas: Technologija.

Kancerevyčius, G. 2009. *Finansai ir investicijos*. III atnaujintas leidimas. Kaunas: Smaltija.

Oakshott, L. 2016. *Essential quantitative methods for business, management and finance*. Palgrave.

Danthine, J. P. 2015. *Intermediate financial theory*. Elsevier Inc.

Kosowski, R. L. 2015. *Principles of financial engineering*. London: Academic Press.

Reilly, F. K., Brown, K. C. 2012. *Investment analysis and portfolio management*. 10<sup>th</sup> edition.

Marcus, B. K. 2011. *Investments*. 9<sup>th</sup> edition. McGraw Hill. Irwin.

Sūdžius, V., Plakys, V. 2009. *Verslo vadybos studijų programos baigiamojo bakalauro darbo rengimas ir įforminimas*. Vilnius: Technika. 55 p.

Skvarciany, V. (2019). *Bakalauro baigiamojo darbo rengimo metodiniai nurodymai. Priega per internetą*: [https://www.vgtu.lt/files/3293/164/8/13\\_0/BA\\_reikalavimai%20\(V.%20Skvarciany\)%202019-09-05.pdf](https://www.vgtu.lt/files/3293/164/8/13_0/BA_reikalavimai%20(V.%20Skvarciany)%202019-09-05.pdf)

**Requirements for the report presentation:**

- A tripartite contract of internship (not required when the internship was approved).
- Review of an internship supervisor of the company.
- Report of the internship.

The report of the internship must be uploaded into moodle, due date: 2020-01-26.

The defence of the report is public. Student must be able to describe the enterprise, tasks performed, and evaluate the internship.

**Terms of reporting:**

Initial report – 2021-01-18 – 2021-01-24.

First re-take – 2021-02-.

Second re-take (paid, with the permission from the Deans office.) – 2021-02-

**Supervisor in VGTU** Santaute Venslaviene e-mail.: [santaute.venslaviene@vgtu.lt](mailto:santaute.venslaviene@vgtu.lt) Department of Finance Engineering \_\_\_\_\_

**Student Intern** (*name, surname, signature*): \_\_\_\_\_

Phone number and email of a student: \_\_\_\_\_

**Supervisor in the company** (*name, surname, position, signature*):

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